



City of Irrigon Planning Commission Minutes
March 1, 2011 at 6:00 p.m.
Irrigon City Hall
500 NE Main Avenue

1. Call to Order and Roll Call

The meeting was called to order at 6:04 by City Manager Gerald Breazeale; in the absences of the Chairperson and the Vice Chairperson he stated that there will not be a quorum until the new commissioner is issued the oath of office and then new officers need to be elected before business can begin.

Manager Breazeale welcomed new commissioner Irene Fetsch.

2. Issue Oath of Office to New Planning Commissioner, Irene Fetsch

The oath of office was issued to Irene Fetsch. And there was a quorum with three commissioners.

3. Election of Officers

Manager Breazeale asked if anyone would like to start the nominations. Commissioner Carroll nominated Tom Roberts for Chairperson. Irene Fetsch seconded the motion. Not being any further nominations. Vote was taken. Motion carried.

Commissioner Carroll volunteered to be Vice Chair. Not being any further nominations. Vote was taken. Motion carried.

With a quorum and officers, Commissioner Carroll took the floor. Commissioner Fetsch was asked if she would volunteer for the secretary position, being an honorary position and to only sign the approved minutes, she said yes. Vote was taken. Motion carried.

Commissioner Carroll asked City Clerk Penny Moore to call for roll.

Planning Commission members present were: Foster Carroll, Irene Fetsch and Dale Beamer. Commissioner Tom Roberts was absent.

Staff present: City Manager Gerald Breazeale and City Clerk Penny Moore.

Citizens present: Liliana Chevez, Albino Chavez and John Sebastian.

4. Resignation of Commission Chairman Stacy Nordquist

Stacy Nordquist's resignation was presented to the commissioner's and it was stated that his resignation will go to the city council to be accepted.

5. Approve Minutes from the February 1, 2011 Planning Commission Meeting

Commissioner Carroll asked for approval of the minutes from the February 1, 2011. It was moved by Commissioner Beamer and seconded by Commissioner Carroll to approve the February 1, 2011 minutes. Motion carried unanimously.

6. Application for Planning Permit, Espresso Shop – Map 5N 26 24DD, Tax Lot 3800

Manager Breazeale gave some history as to the corner of Hwy 730 and Division Street where an espresso shop was located on the city leased property on the corner of Highway 730 and Division Street. Mrs. Chavez would like to lease the lot and move her espresso coffee stand to Irrigon. However, she is seeking an access from the highway through Oregon Department of Transportation (ODOT). It was suggested that she talk to the neighbor west of the corner lot about an easement, to give her more distance for access. If ODOT will approve letting customers enter from the highway and exiting onto Division Street. If ODOT does not allow Highway 730 access, customers would have to enter and exit from Division Street. Mrs. Chavez plans to put up a fence and plant trees or have raised beds as the city code states that 10% of the lot be landscaped.

It was moved by Commissioner Beamer and seconded by Commissioner Fetsch to approve the planning application and permit for an espresso coffee stand at 520 E Highway 730 upon meeting code for landscaping and ODOT access permit along with obtaining easement from the adjacent property owner. Vote was taken. Motion carried.

The Chavez family left the meeting at 7:25 p.m.

7. Application for Planning Permit, Greenhouse at Irrigon Jr/Sr. High School – Map 5N 26 25A, Tax Lot 2600

There was a discussion on the application for an agriculture greenhouse at the high school. In review, the Commissioners had some questions about the clarity of the existing building and the future building. It was determined to table the approval of the application until a better site plan could be submitted.

It was moved by Commissioner Fetsch and seconded by Commissioner Beamer to table the application for planning and permit for the greenhouse at the high school. Vote was taken. Motion carried.

8. Application for Planning Permit, RV Park at Irrigon Marina Park – Map 5N 27 19BC, Tax Lot 100

John Sebastian talked about the proposed RV Park that would have 18 to 20 pull through spaces with a graveled two-way drive way that loops around. There will be concrete pads (patio's) with each space and grass between them.

It was moved by Commissioner Carroll and seconded by Commissioner Fetsch to approve the application for the planning permit for the Irrigon Park and Recreation District to construct a recreational vehicle park along the Columbia River north of the existing Irrigon sports complex. Vote was taken. Motion carried.

9. City Code Review – Parking Requirements

Manager Breazeale suggested to the Commissioner's that they might want to table this item until the other Commissioners and the code enforcement officer can be in attendance.

It was moved by Commissioner Carroll and seconded by Commissioner Fetsch to table discussion of the city code review, parking requirements. Vote was taken. Motion carried.

10. Additional Discussion

Manager Breazeale stated that with more interest in real estate here in Irrigon, the city needs to establish the kind of enforcement that the citizens want. This brought up concerns and there was a discussion on enforcement, which is difficult because there needs to be something that will work and that can be enforced.

Manager Breazeale stated that Commissioner Roberts has come up with definitions for the enforcement to be discussed at the next meeting.

Manager Breazeale stated that copies of the development and nuisance's code will be made for the commissioners.

It was discussed that there will be a resolution for the next city council meeting to adopt for cleanup committee.

There being no further discussion. It was moved by Commissioner Carroll and seconded by Commissioner Fetsch to adjourn the meeting at 7:08 p.m. Motion carried unanimously.

Adjournment:

Next Regular Meeting: City of Irrigon Planning Commission – April 5, 2011
All meetings begin at 6:00 p.m.

Submitted by/
Penny Moore
Utility Billing Clerk

Irene Fetsch
Planning Commission Secretary